

Illinois Power Agency Capacity Procurement for the Ameren Illinois Utilities

Bidder Practice Session

April 9, 2009

LEVITAN & ASSOCIATES, INC.
MARKET DESIGN, ECONOMICS AND POWER SYSTEMS

Agenda



- ◆ Bidder Registration
- ◆ Bid Submission
- ◆ Bid Evaluation
- ◆ Bidder Notification
- ◆ Procurement Administrator Contact Information
- ◆ Questions?

Bidder Registration

Required Materials

- ◆ All materials due by Friday, April 10, at 5:00 pm CPT
- ◆ Bidder Registration Form
 - Download from procurement website
 - Includes contact information for bid day and officer certifications
 - Fax to 617-531-2826 for Friday deadline
- ◆ Pre-Bid Letter of Credit
 - Download final form from procurement website
 - (Redline also available to see changes)
 - Fax to 617-531-2826 for Friday deadline
 - Mail original to Ameren Illinois Utilities (does not have to arrive for Friday deadline)
- ◆ Fax notification will be sent once both documents are received

Bid Submission

Bid Submission Materials



◆ Accessible from Bidder Registration page

Ameren Illinois Utilities **Illinois Power Agency** 2009 Procurement

Home Capacity RFP Energy RFP RECs RFP

Capacity Bidder Registration and Bid Submission

Final Capacity Contract Documents
[Confirmation Agreement](#)
[Confirmation Agreement - Redlined from Draft](#)
[Pre-Bid Letter of Credit](#)
[Pre-Bid Letter of Credit - Redlined from Draft](#)

Bidder Registration
 In order to register as a bidder for the AIU Capacity Procurement the following items must be received by the Procurement Administrator by 5:00 pm CPT on Friday, April 10th:

Bidder Registration Form
Mail OR Fax to:
 Levitan & Associates, Inc.
 Attn: Sara Pierce
 100 Summer Street, Suite 3200
 Boston, MA 02110
 (617) 531-2826 (fax)
 (617) 531-2818 x15 (phone)

Irrevocable Pre-Bid Letter of Credit - see link under Final Capacity Contract Documents above
Fax to:
 Sara Pierce
 Levitan & Associates, Inc.
 (617) 531-2826 (fax)
 (617) 531-2818 x15 (phone)

ALSO send original hard copy (for Monday delivery) to:
 Timothy Moloney
 Managing Supervisor
 Ameren Services
 1901 Chateau Avenue, MC 960
 St. Louis, MO 63103
 (314) 613-9139 (phone)

Inquiries can be directed to the Procurement Administrator via:
 Telephone: 617-531-2818
 Fax: 617-531-2826
 E-Mail: aiurfp@levitan.com
 Website: [Submit a Question](#)

Bidder Practice Session
 The Bidder Practice Session will be held as a webinar on Thursday, April 9th at 2:00 pm CPT.
[Register for the webinar](#)
 Participation in the Bidder Practice Session is encouraged but not mandatory. We will review bidder registration and bid submission procedures and answer any questions from bidders. The presentation used and any Q&A will be posted here following the webinar for reference and for any bidders who are not able to attend.

Bid Submission
[Download Bid Submission Instructions](#)
[Download Bid Form](#)
Submit Bid - Clicking link will open new window
 Note: Any bids submitted before 7:00 AM CPT on April 13, 2009, will be evaluated for testing purposes only and will not be considered to be binding submissions.

[Home](#) | [Announcements](#) | [Subscribe](#) | [Procurement Info](#) | [Q&A](#) | [Energy RFP](#) | [Capacity RFP](#) | [RECs RFP](#)
[Contact Webmaster](#)

<http://www.levitan.com/AIURFP/Capacity/registration.html>

LEVITAN & ASSOCIATES, INC.

Bid Submission Instructions (1)

1. Download Bid Form: “CapacityBidForm.xls”

Bid Submission

[Download Bid Submission Instructions](#)

[Download Bid Form](#) ←

[Submit Bid](#) - Clicking link will open new window

Note: Any bids submitted before 7:00 AM CPT on April 13, 2009, will be evaluated for testing purposes only and will not be considered to be binding submissions.

2. Fill in your Company name and Bidder Code

	A	B	C	D	E	F	G	H	I	J	K	L
1	Bidder: (Full legal name)											
2	Bidder Code: (3 to 8 characters)			Code not defined								
3								Minimum valid bid price, \$/MW-month				\$1.00
4	Bids for 10 MW Blocks of Capacity Products							Maximum valid bid price, \$/MW-month				\$50,000.00
5												

Bidder Code was provided to you via email. If you did not receive your Bidder Code please contact Sara Pierce at 617-531-2818 x15

Bid Submission Instructions (2)



- For each Product, Jun-09 through May-12, enter the number of 10-MW blocks you are bidding at each price, and the price in \$/MW-month

	A	B	C	D	E	F	G	H	I	J	K	L	M	N	O
1	Bidder: (Full legal name)														
2	Bidder Code: (3 to 8 characters)														
3	Code not defined														
4	Bids for 10 MW Blocks of Capacity Products														
5	Minimum valid bid price, \$/MW-month														
6	\$1.00														
7	Maximum valid bid price, \$/MW-month														
8	\$50,000.00														
9	Enter the number of 10 MW blocks offered and the price in \$/MW-month for each block for each product. Each bid is considered														
10	1 2 3 4 5 6														
11	Product Jun-09 Jul-09 Aug-09 Sep-09 Oct-09 Nov-09														
12	Capacity Amount, MW 2,950 3,500 3,470 2,780 2,080 1,980														
13	Days in Month 30 31 31 30 31 30														
14	Number of 10 MW Blocks 295 350 347 278 208 198														
15	Number of groups offered 0 0 0 0 0 0														
16	Total blocks offered 0 0 0 0 0 0														
17	Total MW offered 0 0 0 0 0 0														
18	Group	No of 10 MW Blocks	Price, \$/MW-month	No of 10 MW Blocks	Price, \$/MW-month	No of 10 MW Blocks	Price, \$/MW-month	No of 10 MW Blocks	Price, \$/MW-month	No of 10 MW Blocks	Price, \$/MW-month	No of 10 MW Blocks	Price, \$/MW-month	No of 10 MW Blocks	Price, \$/MW-month
19	1														
20	2														
21	3														
22	4														
23	5														
24	6														
25	7														
26	8														
27	9														
28	10														
29	11														
30	12														
31	13														
32	14														
33	15														
34	16														
35	17														
36	18														

Bid Submission Instructions (3)



4. Check your bid form for any errors, which will be flagged by red-shaded cells. Possible errors can include:
 - ◆ Too many blocks for a single Product are entered. Each Product is limited to the number of blocks shown in the column headers. If this error is not fixed, the blocks with the highest prices will be eliminated until the max number of blocks is reached.
 - ◆ A price less than \$1.00/MW-month or greater than \$50,000/MW-month is bid. Blocks with prices outside this range will be assumed to be in error and will not be evaluated.
 - ◆ The number of blocks bid at each price must be an integer. If a non-integer number of blocks is bid, the fractional block will be discarded (*i.e.* the number of blocks will be rounded down to the nearest integer).
 - ◆ If no price or no number of blocks is entered in a row, that row is interpreted as a “no bid” and ignored. This also applies to any row where the number of blocks entered is ≤ 0

Examples of Bid Form Errors (1)



	A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	
1	Bidder: (Full legal name)															
2	Bidder Code: (3 to 8 characters)			Code not defined												
3												Minimum valid bid price, \$/MWV-month		\$1.00		
4	Bids for 10 MW Blocks of Capacity Products											Maximum valid bid price, \$/MWV-month		\$50,000.00		
5																
6	Enter the number of 10 MW blocks offered and the price in \$/MWV-month for each block for each product. Each bid is considered															
7	<div>1</div> <div>2</div> <div>3</div> <div>4</div> <div>5</div> <div>6</div>															
8	Product			Jun-09	Jul-09	Aug-09	Sep-09	Oct-09	Nov-09							
9	Capacity Amount, MW			2,950	3,500	3,470	2,780	2,080	1,980							
10	Days in Month			30	31	31	30	31	30							
11	Number of 10 MW Blocks			295	350	347	278	208	198							
12																
13	Number of groups offered			6	2	1	3	4	3							
14	Total blocks offered			300	101	100	150	200	150							
15	Total MWV offered			3,000	1,005	1,000	1,500	2,000	1,500							
16																
17		Group		No of 10 MWV Blocks	Price, \$/MWV-month	No of 10 MWV Blocks	Price, \$/MWV-month	No of 10 MWV Blocks	Price, \$/MWV-month	No of 10 MWV Blocks	Price, \$/MWV-month	No of 10 MWV Blocks	Price, \$/MWV-month	No of 10 MWV Blocks	Price, \$/MWV-month	
18		1		50	\$1,000.00	50	\$500.00	50	\$300.00	50	\$15,000.00	50	\$35.00	50	\$200.00	
19		2		50	\$1,250.00	50.5	\$600.00	100	\$350.00	50	\$20,000.00	50	\$40.00	50	\$250.00	
20		3		50	\$1,500.00					50	\$60,000.00	50	\$0.45	50		
21		4		50	\$1,750.00							50	\$50.00			
22		5		50	\$2,000.00											
23		6		50	\$2,250.00											
24		7														
25		8														
26		9														
27		10														
28		11														
29		12														
30		13														
31		14														
32		15														
33		16														
34		17														
35		18														

Examples of Bid Form Errors (2)



1. Too many blocks are entered, five of the \$2,250 bids will be eliminated
2. A non-integer number of bids is entered, the number of blocks bid at \$600 will be rounded down to 50
3. No number of blocks is entered for the \$300 bid, therefore only the 100 blocks at \$350 will be evaluated
4. The \$60,000 bid is above the maximum price, therefore this bid will not be evaluated
5. The \$0.45 bid is below the minimum price, therefore this bid will not be evaluated
6. No price is entered for the last 50-block bid, therefore this bid will not be evaluated

Examples of Bid Form Errors (3)



- ♦ A data check section at the bottom of the bid form validates bids, you can also review any errors there to get more details

	A	B	C	D	E	F	G	H	I	J	K	L	M	N	O
372	Product			Jun-09		Jul-09		Aug-09		Sep-09		Oct-09		Nov-09	
373		Group													
374		1		OK	OK	OK	OK	No Bid	Extra Price	OK	OK	OK	OK	OK	OK
375		2		OK	OK	OK	OK	OK	OK	OK	OK	OK	OK	OK	OK
376		3		OK	OK	No Bid	No Bid	No Bid	No Bid	OK	> Max Bid	OK	< Min Bid	OK	< Min Bid
377		4		OK	OK	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid	OK	OK	No Bid	No Bid
378		5		OK	OK	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid
379		6		Extra Blocks	OK	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid
380		7		No Bid	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid
381		8		No Bid	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid
382		9		No Bid	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid
383		10		No Bid	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid
384		11		No Bid	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid
385		12		No Bid	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid
386		13		No Bid	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid
387		14		No Bid	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid
388		15		No Bid	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid
389		16		No Bid	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid
390		17		No Bid	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid
391		18		No Bid	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid

Bid Submission Instructions (4)



5. After all errors are corrected, save the file. The default name will be CapacityBidForm1.xls, but you can add your company name or bidder number to the file if you wish. Please do not use any special characters in the file name, as this may impair the evaluation process
6. On the Bidder Registration page, click on “Submit Bid” which will open a new window

Bid Submission

[Download Bid Submission Instructions](#)

[Download Bid Form](#)

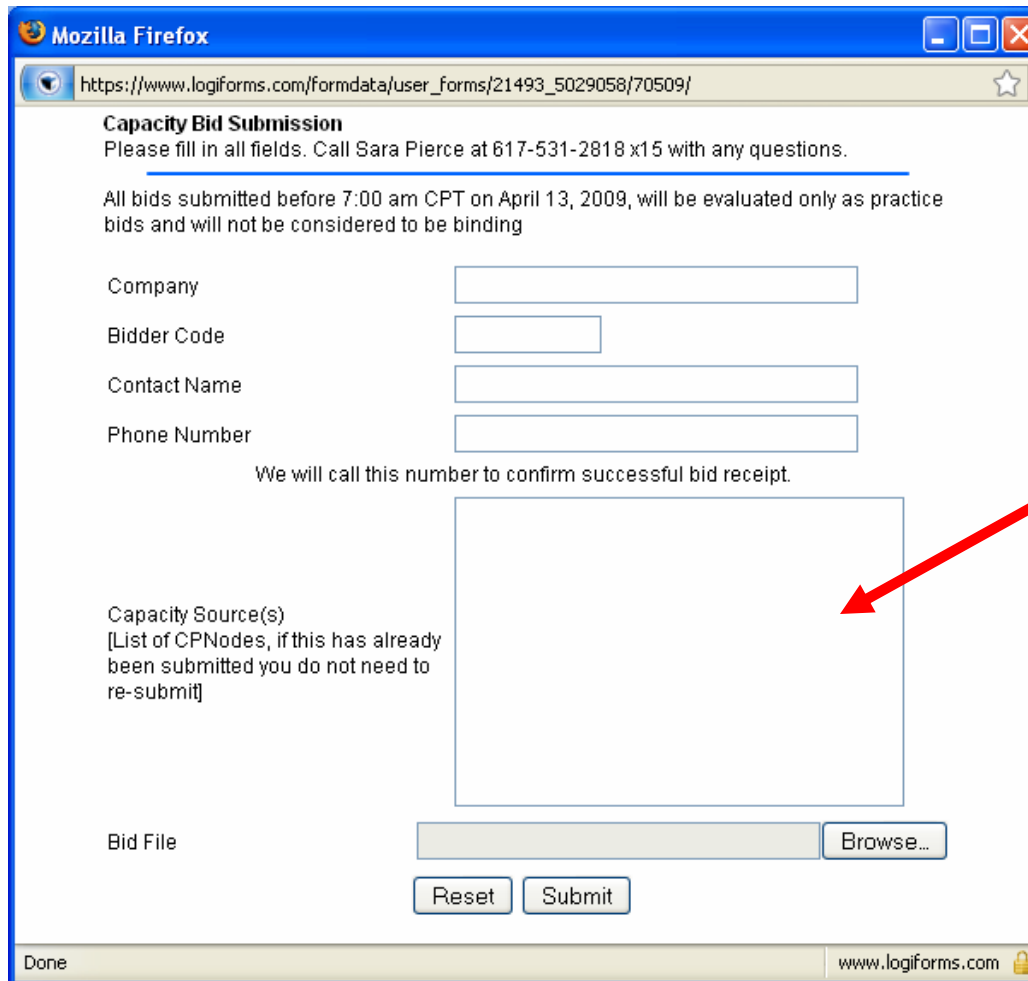
[Submit Bid](#) - Clicking link will open new window



Note: Any bids submitted before 7:00 AM CPT on April 13, 2009, will be evaluated for testing purposes only and will not be considered to be binding submissions.

Bid Submission Instructions (5)

8. Fill in all fields in the form in the new window, select the file containing your bid through the Browse button, and click the Submit button.



The screenshot shows a web browser window titled "Mozilla Firefox" with the address bar displaying "https://www.logiforms.com/formdata/user_forms/21493_5029058/70509/". The page content is titled "Capacity Bid Submission" and includes the instruction: "Please fill in all fields. Call Sara Pierce at 617-531-2818 x15 with any questions." Below this, a note states: "All bids submitted before 7:00 am CPT on April 13, 2009, will be evaluated only as practice bids and will not be considered to be binding." The form contains several input fields: "Company", "Bidder Code", "Contact Name", and "Phone Number". A note below the phone number field says: "We will call this number to confirm successful bid receipt." There is a large text area for "Capacity Source(s)" with the instruction: "[List of CPNodes, if this has already been submitted you do not need to re-submit]". At the bottom, there is a "Bid File" field with a "Browse..." button, and "Reset" and "Submit" buttons. The status bar at the bottom shows "Done" and the website "www.logiforms.com".

If you would like to provide this information in advance, please email your list of CP Nodes to Sara Pierce at aiurfp@levitan.com

Bid Submission Instructions (7)



9. After receiving your bid file, we will call the person who was listed in the Bid Submission form to confirm receipt.

Other Key Points



- ◆ Each bid is considered independently for each 10 MW block and each product (month)
 - No contingencies will be considered
- ◆ The Procurement Administrator can recommend that the ICC accept all, some, or none of the 10 MW blocks offered within a group
- ◆ Bid prices will be rounded to the nearest \$0.01
- ◆ Final binding bids must be submitted by 12:00 noon, CPT (1:00 pm EPT) on Monday, April 13th

Submitting Practice Bids



- ◆ The Bid Submission site is live now for Bidders to practice submitting bids
- ◆ Bids submitted before 7:00 AM CPT on Monday, April 13th will not be considered to be binding bids, and you will not be notified immediately by phone of received submissions, but we will email to let you know that your bid was received and if there are any problems
- ◆ Each bidder can submit as many practice bids as they want
- ◆ If you have any questions, please call Sara Pierce at 617-531-2818 x15

What If Something Goes Wrong?



- ◆ If you have any problems accessing or filling out the bid form, please call Sara Pierce at 617-531-2818 x15
- ◆ The backup submission method is via fax, if IT problems are encountered on Bid Day
 - Levitan & Associates, Inc.'s fax number is 617-531-2826

Bid Evaluation

Bid Evaluation



- ♦ Because there are no contingent or linked bids, bid evaluation is very straightforward
- ♦ After checking each bid sheet for errors, the bids for each product are sorted by price, and the lowest-priced X 10-MW blocks for each product will be recommended for acceptance, where X is the number of blocks for that product (as shown in the RFP and on the Bid Form)

What Happens In Case of a Tie?



- ◆ If there are two or more blocks at the price (rounded to \$0.01/MW-month) that clears the Product quantity requirement, the Procurement Administrator will select the required number of blocks at the clearing price in order to maximize the number of bidders in the award group

Bidder Notification

Schedule Following Bid Submission



- ◆ Procurement Administrator submits report with recommended winning bidders to ICC on Tuesday, April 14th
- ◆ ICC accepts or rejects recommendation by Thursday, April 16th
- ◆ Winning Bidders notified immediately following ICC approval
- ◆ Contracts executed with Winning Bidders within three business days of ICC decision

Contact Information

LEVITAN & ASSOCIATES, INC.

Procurement Administrator Contact Information



- ◆ Procurement Web Site
 - <http://www.levitan.com/AIURFP>
- ◆ Mailing Address
 - Levitan & Associates, Inc.
Attn: Sara Pierce
100 Summer Street, Suite 3200
Boston, MA 02110
- ◆ E-Mail
 - aiurfp@levitan.com
- ◆ Phone
 - 617-531-2818 (John Bitler x22 or Sara Pierce x15)
- ◆ Fax
 - 617-531-2826

LEVITAN & ASSOCIATES, INC.

Questions?
